

March 2012

All March 2012 Level 4/5 project reports, and all March 2012 Level 3 materials, must be submitted to the IAM by 9th March 2012.

Examination series dates All examinations start at 09:30 and finish 12:30	Series opens	Qualification registration deadline	Exam entry deadline	Publication of results
5 th March 2012	3 rd January 2012	20 th January 2012	10 th February 2012	4 th May 2012
Level 4 Diploma in Administrative Management Unit 1 People in organisations				
Level 5 Advanced Diploma in Administrative Management Unit 1 Administrative systems in the organisation				
6 th March 2012				
Level 4 Diploma in Administrative Management Unit 2 Administrative systems and processes				
Level 5 Advanced Diploma in Administrative Management Unit 2 Strategic issues in administration				
7 th March 2012				
Level 4 Diploma in Administrative Management Unit 3 Professional administration				
Level 5 Advanced Diploma in Administrative Management Unit 3 Administrative management of resources				
8 th March 2012	3 rd January 2012	20 th January 2012	10 th February 2012	4 th May 2012
Level 4 Diploma in Administrative Management Unit 4 Information for decision making				
Level 5 Advanced Diploma in Administrative Management Unit 4 Human resource management and practice				
9 th March 2012	3 rd January 2012	20 th January 2012	10 th February 2012	4 th May 2012
Level 4 Diploma in Administrative Management Unit 5 Case study 1				
Level 5 Advanced Diploma in Administrative Management Unit 5 Case study 2				